



CAPS Radio KPPQ-LP Ventura 104.1 FM

Public Service Announcement Request

65 Day Road Ventura, CA 93003
(805) 658-0500 ph
(805) 658-0505 fax
radio@capsmedia.org

Public Service announcements for promotion for Ventura non-profit groups, public agencies and educational institutions providing information or holding events or of value to the community. Public Service Announcements (PSAs) can be provided for concerts, church activities, and community events, along with benefits and fundraisers. The price of event will not be announced. Please submit paperwork by email at radio@capsmedia.org, in person, by mail or fax (805)-658-0505.

CAPS Radio/ KPPQ-LPFM reserves the right to refuse any PSA for any reason. We're sorry, but we can't make commitments about timing and frequency of on-air announcements. These are done as time permits. Not all announcements will be heard on the air.

Please proof text and verify any contact information before submitting. It is preferable to have some information about the organization or event. Information for PSAs must reach us at least two (2) weeks in advance. We will gladly accept your pre-recorded PSA on CD. It will be reviewed for possible airplay on KGPS. We are sorry, but CDs cannot be returned, whether or not they are used for airplay. Please mail to the address shown above.

Date: ____/____/____

Organization Name _____

Name _____ Phone _____ Email _____

Address _____

PSA Start Date: ____/____/____

Stop Date: ____/____/____

Signature _____

TEXT INSTRUCTIONS

Please type or print clearly. You may include contact information such phone numbers, web sites or email addresses.

EVENT TITLE: _____

SPONSOR: _____

DATE: _____ TIME: _____

LOCATION/ADDRESS: _____

EVENT ACTIVITIES: _____

_____ CONTACT INFORMATION: _____