



To create an engaged and informed community through participation in electronic media

ENGAGE | EDUCATE | ENTERTAIN

BOARD OF DIRECTORS  
**ORGANIZATIONAL BOARD MEETING**

OCTOBER 20, 2016

**AGENDA**

**Location:** CAPS Media Center - 65 Day Road, Ventura CA 93003  
**Date** Thursday, October 20, 2016  
**Time** 4:45PM

**Board of Directors**

Cliff Rodrigues	Chairperson	Dr. Gwendolyn Huddleston
Darryl Dunn	Vice Chairperson	Bill-E Johnson
Norm Bergman	Treasurer	Cathy Peterson
Kathleen Good	Secretary	Bill Schneider
Dr. Michael Babb		Deya Terrafranca
Joseph Briglio		Michael Velthoen
Kelly Flanders		

Staff Representative: Patrick Davidson - Executive Director

**A. Mission Statement**

To create an engaged and informed community through participation in electronic media.

**B. Public Communications**

Time set aside for members of the public to address the committee.

**C. CAPS Media Board Re-organization**

Executive Director calls meeting to order

1. Calls meeting to order and invites elected/re-elected members to the table.
2. Calls roll for new Board of Directors - introduces new Directors and invites personal comments by each.
3. Calls for vote to fill Appointed Board seats
4. Calls for Election (reelection) of Corporate Officers
5. Chair Person takes over meeting

**D. Approve Minutes**

Approval of Minutes of BOD Meeting – No applicable (8.8.20 meeting approved in annual meeting)

**E. Reports**

1. Executive/Finance Committee
2. Executive Director

**F. Business**

**G. Upcoming Projects, Productions & Events**

**H. Board Member Communications**

**I. Next Meetings dates/Events**

12.1.16	Exec Finance Committee Meeting	4:30P	CAPS Media Center
12.8.16	Board Meeting	4:30P	CAPS Media Center
12.17.16	Holiday Party	5 – 9P	Davidson Home 246 Channel Heights Court

**J. Adjournment**

**Board of Directors**

Cliff Rodrigues – Chairperson | Darryl Dunn – Vice Chairperson | Kathleen Good – Secretary | Norm Bergman – Treasurer  
Dr. Michael Babb | Joseph Briglio | Kelly Flanders | Dr. Gwendolyn Huddleston | Bill-E Johnson  
Cathy Peterson | Bill Schneider | Deya Terrafranca | Michael Velthoen